



Grant All-Detail Report SWCD Local Capacity Services 2020

Grant Title - 2020 - SWCD Local Capacity Services (Kanabec SWCD)

Grant ID - P20-7484

Organization - Kanabec SWCD

Original Awarded Amount	\$134,492.00	Grant Execution Date	4/24/2020
Required Match Amount	\$0.00	Original Grant End Date	12/31/2022
Required Match %	0%	Grant Day To Day Contact	Deanna Pomije
Current Awarded Amount	\$134,492.00	Current End Date	12/31/2022

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$134,492.00	\$107,051.95	\$27,440.05
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$134,492.00	\$107,051.95	\$27,440.05

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Excess Nutrients - Adm.	Administration /Coordination	Current State Grant	2020 - SWCD Local Capacity Services (Kanabec SWCD)	\$28,831.92	\$48,823.56	12/31/2021	N
Riparian Zone Management - BMP Cost Share	Streambank or Shoreline Protection	Current State Grant	2020 - SWCD Local Capacity Services (Kanabec SWCD)	\$10,000.00			N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management - Technician	Streambank or Shoreline Protection	Current State Grant	2020 - SWCD Local Capacity Services (Kanabec SWCD)	\$46,574.64	\$45,311.46	12/31/2021	N
Soil Erosion - Community Projects	Inventory/Mapping	Current State Grant	2020 - SWCD Local Capacity Services (Kanabec SWCD)	\$3,600.00			N
Soil Erosion - District Mgr.	Education/Information	Current State Grant	2020 - SWCD Local Capacity Services (Kanabec SWCD)	\$13,307.04	\$12,916.93	12/31/2021	N
Water Storage & Treatment - Vehicle	Forestry Practices	Current State Grant	2020 - SWCD Local Capacity Services (Kanabec SWCD)	\$10,000.00			N
Water Storage & Treatment – New District Forester / SRWMB Coordinator	Forestry Practices	Current State Grant	2020 - SWCD Local Capacity Services (Kanabec SWCD)	\$22,178.40			N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Excess Nutrients - Adm.		
Description	The Administrative Assistant aids in providing general administrative tasks such as: payroll, book keeping, tax filing, outreach & board preparation. Time may also be used for continued staff training toward continued administrative expertise. This in turn takes tasks off the District Mgr. plate allowing more time to be spend on technical outreach and project implementation. Kanabec County Water Plan 2019-2028, on page 62, goal 1, action 2, for BMP installation toward a goal of 20 T/year soil erosion reduction and 380 # P reduction/yr.	
Category	ADMINISTRATION/COORDINATION	
Start Date	15-Jun-21	End Date
Has Rates and Hours?	Yes	
Actual Results	<p>2021:</p> <p>In addition to the above activities our Administrative Assistant gathered the requested financial paperwork as needed for our 2020 audit. Time was spend also filing our year-end W-2 tax forms, processing payroll and per diems for 10 people, grant time tracking, grant reporting entailed staff time and expense compilation tracking and reporting in e-link, quarterly invoicing for various programs with partnering agencies, maintaining our books in Quick-Books including completing journal entries to keep our treasurers report reconciled to staff time spent down on a quarterly basis.</p> <p>On outreach activities, our Administrative Assistant aided in our team effort to coordinate a 'Soil Health Field Day' on 9/10/21 focused on reduced tillage. She also assisted in the installation of a 4'x 5' SWCD sign installed along the southern border of Kanabec County using our new logo.</p> <p>Training time was spent by our Administrative Assistant at the remote BWSR Academy learning more on successful fiscal grant management, the grant's administration manual, grant administration in QuickBooks and grant writing.</p>	

Grant Activity - Riparian Zone Management - BMP Cost Share

Description	Funding for the outreach, technical work and cost-share for the implementation of Conservation Best Management Practices, county-wide. Kanabec County Water Plan 2019-2028, on page 62, goal 1, action 2, for BMP installation toward a goal of 20 T/year soil erosion reduction and 380 # P reduction/yr.		
Category	STREAMBANK OR SHORELINE PROTECTION		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results			

Grant Activity - Riparian Zone Management - Technician

Description	Continuation on funding the salary and training needs of a District Technician, started under the 2016 Capacity funding. The Technician will provide technical assistance, outreach, education, planning and implementation for a variety of conservation best management practices. Time may also be used for continued staff training toward continued technical expertise. Kanabec County Water Plan 2019-2028, on page 62, goal 1, action 2, for BMP installation toward a goal of 20 T/year soil erosion reduction and 380 # P reduction/yr.
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Category	STREAMBANK OR SHORELINE PROTECTION
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Start Date	15-Jun-21	End Date	
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Has Rates and Hours?	Yes
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Actual Results	<p>2021:</p> <p>Our technician spent administrative time composing two grant applications; one for \$900 from the U of MN for soil health outreach (received) and another BWSR project grant application for a streambank protection project on public land along Fish Lake and Hwy 65 (not funded). Administrative time was also spent in recording grant time, grant project reporting of pollution reduction numbers and reporting to various boards the progress of conservation project development and implementation.</p> <p>On outreach activities, our technician aided in our team effort to coordinate a ‘Soil Health Field Day’ on 9/10/21 focused on reduced tillage. He also led in the installation of a 4’x 5’ SWCD sign installed along the southern border of Kanabec County using our new logo. Recorded the meeting outcomes from two Ann Lake internal load stakeholder meetings.</p> <p>Project development consisted of nine sites detailed in this grant’s 2021 progress report. This entailed site visits, conversations with landowners, follow-up in providing technical references and information to address their natural resource concerns, meetings and conversations with our technical service provider staff and partnering agency, the NRCS. Another six plus additional field visits have been completed with conversations on potential conservation projects with staff providing assistance or references.</p> <p>Cost Share Site Inspections: Follow up site inspections were conducted for past cost-share projects that are 1,3, and 9 years old. These projects include shoreland buffer plantings, pit closures, streambank protection projects, and fencing exclusion projects.</p> <p>Training time was spent by our technician at the remote BWSR Academy learning more on the Wetland Conservation Act, agronomy basics, the state cost-share program and woodland stewardship planning. He also attended a 3-day field training</p>
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on shoreland restoration, presented by experienced SWCD partners.

Grant Activity - Soil Erosion - Community Projects

Description	Proposed Community Demonstration Projects - \$1,000 examples: soil health, rain gardens or road construction native plantings. Expenses incurred for education and outreach for workshops and practice demonstrations. \$2,600 staff time expenses on the continuation of a county culvert inventory, as recommended in the Snake River WRAPS report. Kanabec County Water Plan 2019-2028, on page 62, goal 1, action 3, to provide soil health outreach through 1 soil health outreach event per year.		
Category	INVENTORY/MAPPING		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results			

Grant Activity - Soil Erosion - District Mgr.

Description	The District Manager will provide outreach and education for empowering individual and group action for a variety of conservation best management practices. Time may also be used for continued staff training toward continued technical expertise. Kanabec County Water Plan 2019-2028, on page 62, Goal 1, Action 4, to provide conservation education and develop 3 new client interests in soil health practices per year.		
Category	EDUCATION/INFORMATION		
Start Date	15-Jun-21	End Date	
Has Rates and Hours?	Yes		
Actual Results	2021: On outreach activities, our District Manager led in our team effort to coordinate a 'Soil Health Field Day' on 9/10/21 focused on reduced tillage. She also assisted in the installation of a 4'x 5' SWCD sign installed along the southern border of Kanabec County using our new logo. She coordinated two stakeholder input/discussion meetings around the internal load treatment options for Ann Lake. 15 and 23 people attended these events resulting in great discussion and more informed stakeholders on this topic of concern. A smaller subgroup from these meetings will continue to meet to come to a decision on a treatment option to pursue. Training time was spent by our District Manager at the remote BWSR Academy learning more on the requirements of the prevailing wage from the MN Dept. of Labor & Industry, heard more on the theory of budgeting from counterparts and how to build lasting relationships through the 1w1p process.		

Grant Activity - Water Storage & Treatment - Vehicle

<p>Description</p>	<p>We anticipate hiring an additional staff in 2022, a District Forester / Snake River Coordinator. Then with 4 employees we foresee the need for 2 vehicles and the purchase of a 2nd District vehicle. This will replace a 23-year-old truck. May plan to purchase the vehicle through the state on-line surplus services. The Forester is meant to focus on outreach and services to the northern sector of the county, a new focus area for District services. The Snake River Coordinator will focus on facilitating the implementation of BMPs with our partners across the Snake River Watershed according the Snake 1W1P. The 1W1P is currently under development, due to be completed in June 2022. The Snake River Watershed Landscape Stewardship Plan (12/2018) on pages 29-30, implementation targets to provide Forest Stewardship Planning acres (600/yr.) and SFIA enrollment (200 ac/yr), tree sales for increased tree planting and technical assistance on forestry BMPs. Kanabec County Water Plan 2019-2028, on page 66, goal 3, action 1 to write 15 Forest Stewardship Plans per year (1000 ac/yr) and action 4 to provide additional forestry outreach to install 8 forestry BMP's per year.</p>		
<p>Category</p>	<p>FORESTRY PRACTICES</p>		
<p>Start Date</p>		<p>End Date</p>	
<p>Has Rates and Hours?</p>	<p>No</p>		
<p>Actual Results</p>			

Grant Activity - Water Storage & Treatment – New District Forester / SRWMB Coordinator

Description	A new District Forester / Snake River Coordinator will expand our technical assistance to forestry land owners and aid in coordinating BMP implementation across the Snake Watershed with our partnering agencies as directed by the Snake 1W1P currently under development, to be completed June 2022. Our District Forester will provide forestry technical assistance, education and forestry best management practice planning and implementation. (This position may be contracted out to our SWCD partners within the Rum River Watershed.) With the completion of the Kettle & Snake River Landscape Stewardship Plans; priority areas within Kanabec County have been identified for enhanced targeting and water quality protection efforts. The Snake River Watershed Landscape Stewardship Plan (12/2018) on pages 29-30, implementation targets to provide Forest Stewardship Planning acres (600/yr.) and SFIA enrollment (200 ac/yr), tree sales for increased tree planting and technical assistance on forestry BMPs. Kanabec County Water Plan 2019-2028, on page 66, goal 3, action 1 to write 15 Forest Stewardship Plans per year (1000 ac/yr) and action 4 to provide additional forestry outreach to install 8 forestry BMP's per year.		
Category	FORESTRY PRACTICES		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results			

Grant Attachments

Document Name	Document Type	Description
2020 SWCD Local Capacity and Buffer Law Implementation	Grant Agreement	2020 SWCD Local Capacity and Buffer Law Implementation - Kanabec SWCD
2020 SWCD Local Capacity and Buffer Law Implementation EXECUTED	Grant Agreement	2020 SWCD Local Capacity and Buffer Law Implementation - Kanabec SWCD
2021 Project Development	Grant	2020 - SWCD Local Capacity Services (Kanabec SWCD)
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/28/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/20/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/24/2021
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 09/16/2019
local signed grant agreement	Grant	2020 - SWCD Local Capacity Services (Kanabec SWCD)

