

2017 Kanabec SWCD Budget

January 10, 2017 Final

60% time admin for 7 months; county allocation increase \$30,000 (max) for 1.25:1 match; separate IT from NRCS

	District	County	BWSR	Capacity	EPA 319	CWP 2015	CWF2014 - Ann River	CWF2015 - Mora Stormwater	PCA - SWAG	Total
Beginning Balance	43,318		43,100	63,601	(5,381)	30,727	44,528	(11,881)		208,012

INCOME										
Allocation		61,262								61,262
Grant			43,089	137,500	11,248	45,000	16,559	18,043	26,486	297,926
Grant Administration	55,190	(10,284)	(10,420)	(19,124)	(167)	(5,228)	(3,409)	(1,021)	(5,538)	-
Tree Sale	12,500									12,500
Plat Books, Misc. Items	7,000									7,000
Charges for Service										
County AIS	4,683									4,683
County Water Plan	8,614									8,614
Snake River	5,556									5,556
DNR Ob. Well	1,500									1,500
District Land Rent	500									500
Miscellaneous	5,500									5,500
TOTAL INCOME	101,044	50,978	32,669	118,376	11,082	39,772	13,150	17,022	20,948	405,041

EXPENSES										
Personnel Expenses										149,823
District Manager	12,339	22,538	13,106	3,594	300	5,092	1,797	1,498	3,295	63,559
Technician	10,470	-	7,228	17,425	-	5,679	5,163	-	8,261	54,225
Technician - Forester	-	-	-	-	-	-	-	-	-	-
Admin Assistant 1st half - 50% time	4,356	-	792	10,058	79	158	158	158	79	15,840
Admin Assistant 2nd half - 60% time	1,231	-	1,576	12,132	-	315	158	630	158	16,199

Facilities and Administration										42,900
Employee Capacity Building/Training	3,500									3,500
Supervisor Per Diem & Mileage	7,000									7,000
Supervisor Meetings/Conferences	2,000									2,000
Professional Associations	3,250									3,250
Professional Services										
Audit (due approx every yr)	2,250									2,250
Year-end financial rpt	925									925
District Insurance	5,000									5,000
Office Rent	6,000									6,000
Office-Operating Expenses										
Office Supplies	3,000									3,000
Telephone	750									750
Internet	1,200									1,200
Software	1,625									1,625
Postage	400					250	250	250		1,150
Website host/domain fee	250									250
Vehicle Operation & Maintenance										
Employee mileage reimbursement	500									500
Vehicle #1 Fuel & Maintenance	1,500									1,500
Vehicle #2 Fuel & Maintenance	2,000									2,000
Field Supplies	1,000									1,000

Grant and Other Expenses										218,878
BMP Installation/Cost-Share			14,084	12,637		25,000	17,500			69,221
Monitoring/Testing					5,161	5,500			9,156	19,817
Other Project Expenses		25,190		37,500						62,690
Capital Outlay/Equipment										
GPS				2,500						2,500
Projector				1,000						1,000
Computer & Software				3,500						3,500
Furniture				1,500						1,500
Copier				4,500						4,500
Telecommunications Set-up				1,200						1,200
Vehicle				18,000						18,000
Education/Outreach Activities		1,250								1,250
Envirothon	100									100
Newspaper subscriptions	100									100
Soil Health outreach, demo.				5,000						5,000
Mailings/Newsletter		2,000		3,000						5,000
District										
Conservation Tree Sales	9,000									9,000
Plat Books, Misc.	6,000									6,000
Land	500			8,000						8,500

TOTAL EXPENSES	86,246	50,978	36,786	141,546	5,540	41,995	25,026	2,536	20,948	411,601
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SUMMARY										
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Beginning Balance	43,318	-	43,100	63,601	(5,381)	30,727	44,528	(11,881)	-	208,012
+ Income	101,044	50,978	32,669	118,376	11,082	39,772	13,150	17,022	20,948	405,041
- Expenses	86,246	50,978	36,786	141,546	5,540	41,995	25,026	2,536	20,948	411,601
<i>(Income - Expenses)</i>	<i>14,797</i>	<i>0</i>	<i>(4,116)</i>	<i>(23,170)</i>	<i>5,542</i>	<i>(2,222)</i>	<i>(11,876)</i>	<i>14,485</i>	<i>(0)</i>	<i>(6,560)</i>
Ending Balance	58,115	0	38,984	40,431	161	28,505	32,652	2,604	(0)	201,452