



Grant Progress Report

Conservation Delivery 2022

Grant Title: 2022 - Conservation Delivery (Kanabec SWCD)

Grant ID: P22-5511

Grantee: Kanabec SWCD

Fiscal Agent:

Grant Day-to-Day Contact: Deanna Pomije

Grant Award (\$): \$18,710.00

Required Match (%): 0

Required Match (\$): \$0.00

Grant Execution Date: 12/27/2021

Grant End Date: 12/31/2024

| | Total Budgeted | Total Spent | Balance Remaining* |
|--------------|--------------------|--------------------|--------------------|
| Grant Funds | \$18,710.00 | \$12,718.74 | \$5,991.26 |
| Match Funds | \$0.00 | \$0.00 | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | \$0.00 |
| Total | \$18,710.00 | \$12,718.74 | \$5,991.26 |

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

| Activity Name | Category | Source Type | Source Description | Budgeted | Spent | Balance Remaining | Match Fund? |
|---|-----------------------------|---------------------|---|-------------|-------------|-------------------|-------------|
| District Adm., Board Coordination & Bookkeeping | Administration/Coordination | Current State Grant | 2022 - Conservation Delivery (Kanabec SWCD) | \$18,710.00 | \$12,718.74 | \$5,991.26 | N |

Grant Activities

Activity Name: District Adm., Board Coordination & Bookkeeping

Activity Category: Administration/Coordination

Staff time?: Yes

Description: Administrative Tasks such as: tracking our accounting in QuickBooks, paying & filing taxes, board meeting preparation, working with supervisors, paying bills, supervisory activities, time tracking, bank reconciliations, paying employee payroll & supervisor per diems, audit preparation, employee benefits & human resources coordination, administrative training, staff meetings, staff coordination, budgeting, financial reports and annual reports.

Budget Details

| <u>Source Type</u> | <u>Source Description</u> | <u>Budgeted</u> | <u>Spent</u> | <u>Balance Remaining</u> | <u>Last Transaction Date</u> | <u>Match Fund?</u> |
|---------------------|---|-----------------|--------------|--------------------------|------------------------------|--------------------|
| Current State Grant | 2022 - Conservation Delivery (Kanabec SWCD) | \$18,710.00 | \$12,718.74 | \$5,991.26 | 03/31/2023 | N |

Actual Results

In 2022 SWCD staff performed the work as listed in this grant activity description.

2023 - In addition to the work plan described activities SWCD staff staff completed administrative activities such as; board material preparation and follow-up, county board communications, audit coordination, staff supervision and coordination.