



Grant All-Detail Report SWCD Local Capacity Services 2019

Grant Title - 2019 - SWCD Local Capacity Services (Kanabec SWCD)

Grant ID - P19-2364

Organization - Kanabec SWCD

Original Awarded Amount	\$100,000.00	Grant Execution Date	12/27/2018
Required Match Amount	\$0.00	Original Grant End Date	12/31/2021
Required Match %	0%	Grant Day To Day Contact	Deanna Pomije
Current Awarded Amount	\$102,500.00	Current End Date	12/31/2021

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$102,500.00	\$102,500.00	\$0.00
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$102,500.00	\$102,500.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Excess Nutrients - Adm.	Administration /Coordination	Current State Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)	\$51,460.00	\$50,203.18	6/30/2021	N
Riparian Zone Mgmt. - BMP Cost Share	Streambank or Shoreline Protection	Current State Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)	\$0.00			N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Mgmt. - Technician	Technical/Engineering Assistance	Current State Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)	\$43,120.00	\$43,297.36	6/30/2021	N
Soil Erosion - Community Projects	Education/Information	Current State Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)	\$200.00	\$630.36	4/13/2021	N
Soil Erosion - District Mgr.	Education/Information	Current State Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)	\$7,720.00	\$8,369.10	5/31/2021	N
Water Storage & Treatment - Forester	Forestry Practices	Current State Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)	\$0.00			N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
------------------	--------------------	-----------------------	----------------------	--------------------

Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
---------------	----------------	---------------	-----------	------------------	----------

Final Indicators Summary

Indicator Name	Total Value	Unit
----------------	-------------	------

Grant Activity

Grant Activity - Excess Nutrients - Adm.			
Description	Plan to continue a shared administrative assistant with Isanti County. The Administrative assistant aids in providing general administrative tasks such as: payroll, book keeping, tax filing, outreach & board preparation. Time may also be used for continued staff training toward continued administrative expertise. This in turn takes tasks off the District Mgr. plate allowing more time to be spend on technical outreach and project implementation. Kanabec County Water Plan 2019-2028, final review pending. On page 62, goal 1, action 2, for BMP installation toward a goal of 20 T/year soil erosion reduction and 380 # P reduction/yr.		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Oct-20	End Date	30-Jun-21
Has Rates and Hours?	Yes		
Actual Results	<p>2020 - Funding for our Administrative Assistant continued in providing a variety of administrative functions for the District to free up the Manager's time for technical work. Administrative functions provided include: grant time tracking, preparation of grant reporting, board financial management/tracking using a program log and treasurer's report, processing payroll and Supervisor per diems, board meeting preparation, administering our AgBMP loan program through the MN Dept. of Ag. and filing various required state reports and taxes. She acquired training on Administrative functions, using QuickBooks to manage grants, grants management and administration and e-link reporting. Our Administrator also aided in our education / outreach efforts, such as updating our website. (As of Oct. 2019, our new Administrative Assistant is full time with Kanabec SWCD.)</p> <p>2021 – Additional Administrative activities not previously mentioned: Organized the layout of our 2021 Annual Newsletter with 6,500 copies printed and 6,473 distributed throughout the residence of Kanabec County. Our Newsletter provides an informative resource to land owners within Kanabec County of our recent SWCD activities and a great update on the status of water quality within the Snake River Watershed, our predominant watershed. New in 2021 we've created a Facebook Page to expand our outreach efforts. Coordination efforts on a week-long open house for private nitrate well testing – 30 wells tested, (4 wells >10 ppm, 1 well 5-10 ppm). Aided in the orientation of our three new SWCD Board Supervisors. Working to provide more financial clarity of our books to the finance committee (two meetings).</p>		

Grant Activity - Riparian Zone Mgmt. - BMP Cost Share

Description	Funding for the outreach, technical work and cost-share for the implementation of Conservation Best Management Practices, county-wide. Kanabec County Water Plan 2019-2028, final review pending. On page 62, goal 1, action 2, for BMP installation toward a goal of 20 T/year soil erosion reduction and 380 # P reduction/yr.		
Category	STREAMBANK OR SHORELINE PROTECTION		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results	No Best Management Practices were installed with this funding.		

Grant Activity - Riparian Zone Mgmt. - Technician

<p>Description</p>	<p>Continuation on funding the salary and training needs of a District Technician, started under the 2016 Capacity funding. The Technician will provide technical assistance, outreach, education, planning and implementation for a variety of conservation best management practices. Time may also be used for continued staff training toward continued technical expertise. Kanabec County Water Plan 2019-2028, final review pending. On page 62, goal 1, action 2, for BMP installation toward a goal of 20 T/year soil erosion reduction and 380 # P reduction/yr.</p>		
<p>Category</p>	<p>TECHNICAL/ENGINEERING ASSISTANCE</p>		
<p>Start Date</p>	<p>1-Oct-20</p>	<p>End Date</p>	<p>30-Jun-21</p>
<p>Has Rates and Hours?</p>	<p>Yes</p>		
<p>Actual Results</p>	<p>2020 - Staff time was paid for our District Technician resulting in more direct technical assistance reaching clients in Kanabec County. The technician provides answers to conservation technical questions, signing contracts with clients for grant funded conservation projects, assists with planning and coordinating the conservation practice design, construction and general administrative work. He was compensated for time spent in acquiring additional training. Additional training included RIM application processing, BWSR Academy training on designing culverts, seed mixes, effectively communicating with landowners, soil health, agronomy, and hydrogeology. On-site fencing installation training was completed with training provided by a neighboring SWCD Technician. General conservation education and outreach included increased outreach for well sealing by ensuring our well contractors are aware of our funding. The largest part of the technician’s time under this grant were spent in project development, working directly with landowners. 2020 did provide some challenges trying to work remotely with landowners on their inquiries and project coordination and installation. We managed, but did see a decline in conservation spending dollars on the part of landowners due to the poor economy and the impact Covid-19 had on the beef industry. Some of the technical assistance included providing buckthorn control technical assistance with two active landowners. Conducted on-site preliminary project site visit assessments with assistance from Technical Service Area (TSA) staff with four landowners. Afterwards followed up with the landowners on their questions and continue project development. Provided RIM conservation planning for a food plot and tree planting plan. Continue project development on a large shoreland restoration project on Fish Lake, a highly fished public area. – See the final progress report for the additional 2021 Technician activities.</p>		

Grant Activity - Soil Erosion - Community Projects

Description	Proposed Community Demonstration Projects - \$3,000 examples: rain gardens, road construction native plantings or soil health. Expenses incurred for education and outreach for workshops and practice demonstrations. \$2,600 staff time expenses on the continuation of a county culvert inventory, as recommended in the Snake River WRAPS report. Kanabec County Water Plan 2019-2028, final review pending. On page 62, goal 1, action 3, to provide soil health outreach through 1 soil health outreach event per year.		
Category	EDUCATION/INFORMATION		
Start Date	15-Jan-21	End Date	13-Apr-21
Has Rates and Hours?	Yes		
Actual Results	Publication and distribution of our SWCD annual 2021 newsletter. 6,500 copies were made with 6,473 copies mailed out county-wide. This funding paid for three articles; a full page providing a water assessment and trends update on the waters of the Snake River Watershed from the MN Pollution Control Agency, an update on the proposed treatment for Ann Lake to address the lake bottom's high nutrient load and an article on a new proposed shoreland erosion control project on Fish Lake. Our annual newsletter updates are continuously requested to keep residence informed of our activities and how they can play a role in improving and preserving our water quality.		

Grant Activity - Soil Erosion - District Mgr.

Description	The District Manager will provide outreach and education for empowering individual and group action for a variety of conservation best management practices. Time may also be used for continued staff training toward continued technical expertise. Kanabec County Water Plan 2019-2028, final review pending. On page 62, Goal 1, Action 4, to provide conservation education and develop 3 new client interests in soil health practices per year.		
Category	EDUCATION/INFORMATION		
Start Date	1-Oct-20	End Date	30-Jun-21
Has Rates and Hours?	Yes		
Actual Results	<p>2020 - To expand our conservation efforts, the District Manager was trained on nutrient management, soil and water principles, agronomic crop management and integrated pest management, all towards continuing her Crop Advisor Certification. Other training at the 2020 BWSR Academy involved one watershed one plan implementation advise, building relationships with legislators, writing science stories, putting private forest management into practice and the use of the free MN GIS Atlas. In 2020 time was dedicated to expanding our outreach/education efforts, keeping our website up-to-date with the latest water quality monitoring trends, attending the Knife Lake Improvement District Meeting to facilitate a shoreland restoration project with them as the sponsor.</p> <p>2021 – Training: Expanded knowledge on soil health practices through an online no-till conference. Led on-the-job training with new District Technician, including joint land owner / producer visits. Population demographics training at the District Manager Meeting. Outreach Efforts: Over the winter of 2020-21 our SWCD Board updated our 5-Year Strategic Plan, seeking input from our 3 out-going and 3 new in-coming Board Supervisors for a well-rounded plan. Input from the board and staff was gathered over a 4-month period. Preparation and composition of articles for our annual newsletter, distributed county-wide. Continued preparation and planning for a treatment to address the internal load / high nutrient load in the bottom of Ann Lake. Outreaching to the various representatives of Ann Lake for their input on a treatment decision to address this issue. (2 planned future stakeholder’s meetings) Preparation and participation in the NRCS Local Work Group Meeting (6/30/21) to seek local input for their 2022 season programs.</p>		

Grant Activity - Water Storage & Treatment - Forester

Description	New District Forester for outreach to our northern forest land owners. Assisting with forestry technical assistance, education and forestry best management practice planning and implementation. With the completion of the Kettle & Snake River Landscape Stewardship Plans; priority areas within Kanabec County have been identified for enhanced targeting and water quality protection efforts. Kanabec County Water Plan 2019-2028, final review pending. On page 67, goal 3, action 4 to provide additional forestry outreach to install 8 forestry BMP's per year.		
Category	FORESTRY PRACTICES		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results	This grant fund activity was redistributed into other activities. A new District Forester has not been approved for hire due to insufficient funds for a new long-term full-time position. Continue to refer forestry work to the private sector and the DNR Forester.		

Grant Attachments

Document Name	Document Type	Description
2019 Co Allocation to SWCD_highlighted	Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)
2019 SWCD Local Capacity Amendment	Grant Agreement Amendment	
2019 SWCD Local Capacity and Buffer Law Implementation	Grant Agreement	2019 SWCD Local Capacity and Buffer Law Implementation - Kanabec SWCD
2019 SWCD Local Capacity and Buffer Law Implementation_EXECUTED	Grant Agreement	2019 SWCD Local Capacity and Buffer Law Implementation - Kanabec SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/29/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 04/13/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 08/02/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/23/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/09/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/29/2021
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/30/2020

Document Name	Document Type	Description
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/28/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/28/2019
Amendment local signed	Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)
Final Financial signed	Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)
Unexecuted Grant Amendment	Grant Agreement Amendment	
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 08/20/2021
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 02/13/2019
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 08/21/2018
grant agreement signed locally	Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)
letter from Co Coordinator	Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)
work plan modification request	Grant	2019 - SWCD Local Capacity Services (Kanabec SWCD)