



## Grant All-Detail Report Conservation Delivery 2021

**Grant Title** - 2021 - Conservation Delivery (Kanabec SWCD)

**Grant ID** - P21-5114

**Organization** - Kanabec SWCD

Original Awarded Amount	<b>\$18,710.00</b>	Grant Execution Date	<b>8/20/2019</b>
Required Match Amount	\$0.00	Original Grant End Date	12/31/2022
Required Match %	0%	Grant Day To Day Contact	Deanna Pomije
Current Awarded Amount	\$18,710.00	Current End Date	12/31/2022

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$18,710.00	\$18,710.00	\$0.00
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$18,710.00</b>	<b>\$18,710.00</b>	<b>\$0.00</b>

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
District Adm., Board Coordination & Bookkeeping	Administration /Coordination	Current State Grant	2021 - Conservation Delivery (Kanabec SWCD)	\$18,710.00	\$18,710.00	12/21/2021	N

## Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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## Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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## Final Indicators Summary

Indicator Name	Total Value	Unit
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## Grant Activity

### Grant Activity - District Adm., Board Coordination & Bookkeeping

<b>Description</b>	Administrative Tasks such as: tracking our accounting in QuickBooks, paying & filing taxes, board meeting preparation, working with supervisors, paying bills, supervisory activities, time tracking, bank reconciliations, paying employee payroll & supervisor per diems, audit preparation, employee benefits & human resources coordination, administrative training, budgeting and various financial reports.		
<b>Category</b>	ADMINISTRATION/COORDINATION		
<b>Start Date</b>	18-Jun-21	<b>End Date</b>	31-Dec-21
<b>Has Rates and Hours?</b>	Yes		
<b>Actual Results</b>	Administrative tasks as listed above were completed by the District Manager during the 3rd & 4th Quarter of 2021. Two finance committee meetings were held, which provided a better understanding of our financials for our board. The District Manager started signing off on our monthly bank reconciliations for better financial oversight. In reviewing our completed 2021 audit, a recommendation was noted for the board to review and discuss our financials prior to the audit completion. This is something we may seek to do in 2022.		

## Grant Attachments

Document Name	Document Type	Description
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Document Name	Document Type	Description
<b>2020/2021 Programs and Operations Grants</b>	Grant Agreement	2020/2021 SWCD Programs and Operations Grants - Kanabec SWCD
<b>2020/2021 Programs and Operations Grants EXECUTED</b>	Grant Agreement	2020/2021 SWCD Programs and Operations Grants - Kanabec SWCD
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/22/2022
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/29/2021
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 03/15/2021
<b>locally signed agreement</b>	Grant	2021 - Conservation Delivery (Kanabec SWCD)